



Communication



Please contact the first appropriate person nearest the top of the flowchart

Learning Concern

Class Teacher

Face to Face conversation before or after school or organised meeting

Class Teacher or via office

Via Class Dojo – **THIS WILL NOT BE REPLIED TO WHILE TEACHING 8.40am-3.20pm**

Mr. Waterfield (Assistant Head)

E-mail:

office@sherrier.embracemat.org

Mrs. Kirby (Head of School)

E-mail:

office@sherrier.embracemat.org

Miss Beckett (Executive

Headteacher)

E-mail:

office@sherrier.embracemat.org

Behaviour Concern

Class Teacher

Face to Face conversation before or after school or organised meeting

Class Teacher or via office

Via Class Dojo **THIS WILL NOT BE REPLIED TO WHILE TEACHING 8.40am-3.20pm**

Mr. Sargisson (Behaviour Lead)

E-mail:

office@sherrier.embracemat.org

Key Stage Leaders

EYFS/Key Stage 1 (Year 1&2): Mrs. Kirby

Key Stage 2 (Year 3-6): Mr.

Waterfield

E-mail:

office@sherrier.embracemat.org

Miss Beckett (Executive

Headteacher)

E-mail:

office@sherrier.embracemat.org

SEND Concern

Class Teacher

Face to Face conversation before or after school or organised meeting

Class Teacher

Via Class Dojo **THIS WILL NOT BE REPLIED TO WHILE TEACHING 8.40am-3.20pm**

Mrs. Ashby (SENDCO)

E-mail:

office@sherrier.embracemat.org

Mrs. Kirby (Head of School)

E-mail:

office@sherrier.embracemat.org

Miss Beckett (Executive

Headteacher)

E-mail:

office@sherrier.embracemat.org

Absence Request

Miss Connor (School Office)

Absence request form available on school website, for queries contact:

E-mail:

office@sherrier.embracemat.org

Parent Pay

Mrs. Coupland (School Office)

E-mail:

office@sherrier.embracemat.org

Pastoral & Mental Health

Pastoral & Family Support: **Mrs. Lill**

Mental Health Support: **Mrs. Haddon**

E-mail: office@sherrier.embracemat.org

Class Dojo Support

Mrs. Peachey (School Office)

E-mail:

office@sherrier.embracemat.org

Uniform

www.sherrierprimaryschool.co.uk/uniform

Medical Support

Mr. Waterfield (Assistant Head)

E-mail:

office@sherrier.embracemat.org

Safeguarding Concern

www.sherrierprimaryschool.co.uk/safeguarding

dsl@sherrier.embracemat.org

Urgent Messages

For urgent queries for example, change in pick-up arrangements, please contact the school office

E-mail: office@sherrier.embracemat.org or

Office on Class Dojo during teaching times